Village of Batavia – Record of RESOLUTIONS

Resolution No. 373 – 26 Passed _____, 2026

Village of Batavia Resolution 373-26
A Resolution Authorizing the Village Administrator to Explore the feasibility and cost of the Appointment of a Fire Prevention Officer Pursuant to ORC Section 737.22

WHEREAS, Ohio Revised Code Section 737.22 authorizes a village legislative authority to provide for the appointment of a Fire Prevention Officer and to prescribe such officer's duties relating to fire prevention, inspections, investigations, and enforcement of applicable fire safety regulations; and

WHEREAS, the Village Council recognizes the importance of promoting public safety, protecting life and property from fire hazards, and ensuring compliance with applicable fire prevention laws, regulations, and codes; and

WHEREAS, Council desires to evaluate the operational, financial, and administrative considerations associated with establishing the position of Fire Prevention Officer within the Village; and

WHEREAS, Council finds it to be in the best interest of the Village to authorize the Village Administrator to investigate, review, and make recommendations regarding the potential appointment of a Fire Prevention Officer.

NOW, THEREFORE, be it resolved by the Council of the Village of Batavia, Clermont County, Ohio:

SECTION 1. The Village Administrator is hereby authorized and directed to explore the feasibility and advisability of appointing a Fire Prevention Officer pursuant to Ohio Revised Code Section 737.22.

SECTION 2. As part of this review, the Village Administrator may:

(A) Consult with the necessary Village employees, fire professionals, legal counsel, and other appropriate officials;
(B) Review applicable provisions of the Ohio Revised Code, Ohio Fire Code, and other relevant regulations;
(C) Evaluate the duties, qualifications, training requirements, and authority of a Fire Prevention Officer;
(D) Assess anticipated costs, funding sources, equipment needs, and administrative impacts;
(E) Consider whether the position should be filled by an existing employee, or a newly appointed individual;
(F) Develop proposed policies, procedures, and job descriptions related to the position; and
(G) Present findings and recommendations to Council for further consideration and action; and
(H) Any other action the Village Administrator deem appropriate with respect to the exploration under ORC 737.22.

SECTION 3. Nothing in this Resolution shall be construed as creating the position of Fire Prevention Officer or making any appointment thereto. Any such appointment shall require subsequent action by Council as may be required by law.

SECTION 4. The Village Administrator shall report the results of this review to Council within such timeframe as Council may deem appropriate.

SECTION 5. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were taken in an open meeting or meetings of this Council and any of its committees that resulted in such formal action, were in meetings open to the public and in full compliance with all legal requirements, including without limitation, those set forth in Section 121.22 of the Ohio Revised Code.

SECTION 6. That this Resolution shall be effective at the earliest date allowed by law.

ADOPTED: _____

Attest:

_____ _____

Stephen M. Staton, Mayor F. Justin Russell, Fiscal Officer